



Your family portal in minutes

1

Open your sign-up link

Your school sends you a sign-up link for your child: by email, by text, or on a printed sign-up slip from the office. Open it and press **Create one**. The office then approves you as the parent or guardian; until they do, nothing opens. After that, go to **app.gethomebook.com** (or open the Homebook School app) and **Log in**. Forgot your password? Press **Forgot your password?**

2

Create your account

Type your name, email and a password. The eye icon **A** shows what you typed. Tick **I have read and agree** **B**, then press **Create account** **C**.

3

Your family portal

Each child has a card. If your school takes online payments, **Pay** **B** appears next to the tuition balance. Tap **Español** **A** to switch the page to Spanish; tap English to switch back.

4

Grades and tuition

Tap a row to open it. **Grades** **A** lists each class with its grade. **Tuition & payments** **B** shows what is due. **Email alerts** lets you choose which alerts you get.

5

Day to day

Child sick? Open **Report an absence**, pick the days, and press **Send report**. The teacher is told right away. Use **Messages** to write to the school, and **Who can pick up** to add the people allowed to collect your child.

6

Privacy

At the bottom, **Privacy: see, fix or delete information**. Choose **A copy of records**, **Fix something wrong** or **Delete information**, then press **Send request**. The school replies within 2 business days and finishes within 30 days.